

December 2017

Dear Sir/Madam,

**MEMBERSHIP RENEWAL NOTICE AND ANNUAL SUBSCRIPTION FOR 2018**

Greetings and Happy New Year 2018 from IEM.

1. In line with Bylaws Section 4.2 and 4.3, we are pleased to attach herewith your membership renewal notice for 2017. Kindly be informed that the annual subscription rates excluding the 6% GST for 2018, which will become due from 1<sup>st</sup> January 2018 are as follows:

<b>FELLOW</b>	:	RM 265.00
<b>SENIOR MEMBER</b>	:	RM 210.00
<b>MEMBER</b>	:	RM 155.00
<b>COMPANION / GRADUATE / AFFILIATE / INCORPORATED MEMBER,</b> who is on the 2018 have attained the age of 30	:	RM 155.00
- have not attained the age of 30	:	RM 100.00
<b>ASSOCIATE MEMBER,</b> who is on the 2018	:	
- have attained the age of 30	:	RM 155.00
- have not attained the age of 30	:	RM 100.00
<b>STUDENT MEMBER,</b> who is on the 2018	:	
- have attained the age of 30	:	RM 155.00
- have attained the age of 24	:	RM 100.00
- have attained the age of 24 and are bona fide students	:	RM 20.00
of		
institutions of higher learning	:	
- have not attained the age of 24	:	RM 20.00

Note: Kindly be informed that as per our announcement on 1 October 2015, GST is chargeable on IEM Subscriptions at the rate of 6%.

**2. Transfer of Grades**

Members, whose applications for transfer of grades are pending, are advised to remit the subscription for their existing grades. You will be notified of the difference in fee payable when Council approves your application.

**3. Mode of Payment**

Payments may be made as follows:-

- i. IEM Head Office Secretariat - By cash or cheque / money order / postal order / bank draft / credit card (Visa/Master)
- ii. Online payment / Internet Banking - Maybank2u / RHBNow / Visa or Master via MyIEM portal  
\*(real time payment with online receipt) / CIMB Clicks
- iii. By post (Visa/Master) - Cheque / money order / postal order / bank draft / credit card

Cheque / money order / postal order / bank draft are to be made payable to **"The Institution of Engineers, Malaysia"** and returned together with the attached **Form A**. Kindly write your name and membership number at the back of your cheque / money order.

**3.1 IEM Affinity Programme - CIMB Cardholders**

All cardholders are reminded that automatic deduction of your Annual Subscription had been implemented. It is therefore **NOT** necessary for Cardholders **who have signed up for this facility to remit payment**. Kindly contact **Secretariat at 603-7968 4025** to enable/disable this facility.

**3.2 Overseas Members**

Members residing overseas are advised to pay by online payment via MyIEM portal or credit card (**Visa or Mastercard ONLY**). Kindly use the attached **Form A**. Payments by foreign cheques are not advisable unless in the absence of other alternatives; however an extra **RM 50.00** is required for bank commission and handling charges.

#### 4. Change of Address

Kindly fill up the details at the back of the **reply envelope** if you wish to change your mailing address from the existing address as printed on **Form A**. Alternatively, you may update your personal details via MyIEM portal at **www.myiem.org.my** \*

\* Kindly activate your first time login to use this facility. A tutorial on first time login is provided in the form of a video to assist you.

### DONATION / CONTRIBUTION

IEM had established the following funds for various purposes:

#### IEM BUILDING FUND

IEM would like to take this opportunity to thank our members for generously contributing to this fund which is used to finance the purchase of Wisma IEM. We are very grateful for your contribution which amounted to RM2,975,552.12 as of November 2017. With contributions received from other fund raising activities totaling RM744,332.19, we have managed to reduce the balance of the bank loan.

The IEM Council is nevertheless appealing for your generous support to build up the Building Fund for improvement to the two IEM buildings and we sincerely hope that members would take it upon themselves to do their bit for the Institution and the future generation as well as for the profession.

Your kind contribution can be indicated in the attached **Form A**.

#### IEM BENEVOLENT FUND

The objective of the **IEM Benevolent Fund** is to provide relief to persons who are incapacitated by or suffering from hardship, sickness, age, accident or other infirmity (whether bodily or mental) and who are unable to pay for their own care. The persons qualified to receive such relief shall be:-

- i. persons who are for the time being or have at any time been corporate members or non-corporate members of The Institution of Engineers, Malaysia (past or present members), or,
- ii. the wives, husbands, widows, widowers, children or other relatives or dependents of such past or present members,
- iii. any other persons that the Council may in their discretion deem fit.

For this purpose, the Board of Management of the IEM Benevolent Fund is appealing for your generous support and had proposed a donation of **RM 50.00** for the year 2018. However, you may wish to donate more or less than the proposed amount.

#### IEM EDUCATION FUND

The **IEM Education Fund** was set up on 11 May 1979 with the objective of contributing towards the further progress and advancement of all disciplines of the Engineering profession. The IEM Education Fund provides scholarships and educational loans, and also the provision of grants and sponsorships for seminars, conferences, research and other related engineering educational activities.

The Board of Management for the IEM Education Fund is appealing for your generous support and had proposed a donation of **RM 50.00** for 2018. However, you may wish to donate more or less than the proposed amount.


**All donations to the IEM Education Fund are tax-exempted.**

#### IEM STEM FUND

The **IEM STEM Fund** was set up to promote interest in Science, Technology, Engineering and Mathematics (STEM) and to enhance the awareness on the roles and importance of STEM in socio-economic wellbeing and sustainable development. The IEM STEM Fund will be utilised for IEM to organise, conduct and/or support a series of programmes, activities and outreach to promote the importance of STEM.

IEM wish to express our heartfelt appreciation and gratitude for your generous support and contributions. We also thank you for your prompt action on the renewal of your membership. Should you have any query, please do not hesitate to contact any of our Secretariat staff.

Thank you.

  
**Ir. Yap Soon Hoe**  
**Hon. Secretary**